

**GREAT SHELFORD PARISH COUNCIL**  
**Minutes of Parish Council Highways Sub-Committee Meeting held in the Pavilion**  
**Woollards Lane, Great Shelford at 1830 on 29 September 2016.**

Present: Cllrs Nettleton – MN - (Chair), Ashurst – BA, Talbot – ST – (part), Coggins – DC (part), Milson – AM, Harris-Wright – SHW – (part). Karen Lunn – KL – (Project Manager, CCC Highways).

1. No apologies.
2. No declarations of interest.
3. Minutes of Meeting on 14<sup>th</sup> June 2016 – meeting not quorate, so no minutes.
4. **CCC design** – feedback and decisions:
  - a. **Elm’s Avenue/Tunwell’s Lane junction** – agreed.
  - b. **20mph limit** – OK, but start limit between Spinney Drive and Freestones Corner. Accepted this will mean one sign likely to have to be in grass at Freestones.
  - c. **Chaston and Orchard Roads/Hinton way junctions** – agreed. KL advised not possible to have ‘warning pedestrians crossing’ sign on brow of Hinton Way – withdrawn. 30mph roundel is non-TRO, so will be in separate list.
  - d. **High Street** – Buristead Road OK. Needs APMs on Barkers and Square and Compasses driveways. Corner of Ashen Green OK, but parking bay in Ashen Green is too long – it needs to be 36m from Porch House driveway to avoid interfering with 1 and 2 Ashen Green driveways.
  - e. **High Green** – confirmed waiting restriction in lay by to be retained (single yellow line). Only one (disabled) on pavement bay to clear sight lines for bus shelter.
  - f. **Church Street** – more restrictive plan submitted by BA to be adopted. *There has been feedback from the School that they would like a couple of extra places retained, but they will comment after seeing the formal TRO. Also we should try to get Church Street zebra and surrounding APMs relined as part of this exercise.*
  - g. **Woollards Lane.**
    - i. Existing single yellow lines towards Church Street to be double.
    - ii. Zebra and relocation of disabled bay outside McColls OK.
    - iii. All loading restrictions 24x7.
    - iv. Loading bay needs to be 16m long. 24 hour operation, limit one hour and no return within one hour.
    - v. Disabled bay being removed outside ARHC shop needs to be shown inserted outside Days.
    - vi. KL advised proposed build-outs could not have dropped kerbs and give way signs. They are therefore of no use and will be withdrawn.
    - vii. Widening of pavement outside 41-47. KL expressed concerns about road width and effort. MN stated that this was a mandatory changes as pavement is too narrow to be safe. KL confirmed this didn’t need a TRO and would discuss further with colleagues.
  - h. **Actions for KL:**
    - i. Amend drawings where necessary – GSPC will then sign off.
    - ii. Produce list of non-TRO items for sign off.
    - iii. Work out way forward for widening pavement.
  - i. **Timescales** – now unlikely before March.
5. **2017 LHI.** Agreed to seek partial funding for a zebra in Cambridge Road near Davey Crescent. This will require GSPC funding of £5,000-£15,000. Also likely that we would recommend extension of the 20mph zone.
6. **Parking enforcement** – CI Sutherland’s stance was deplored. Noted that he was to be invited to a full GSPC meeting.

7. **Highways Chair** – BA unanimously elected from 1 January 2017 (proposed AM, seconded SHW).
8. No matters for future consideration.
9. Meeting closed at 2040.

Signed: .....