

GREAT SHELFORD PARISH COUNCIL

Cemetery and Allotments Committee

Chair: Councillor Helen Harwood

5th December 2016

All members of the above Committee are hereby summonsed to attend a Meeting of the Cemetery and Allotments Committee to be held on Tuesday 13th December 2016 in the Sports Pavilion, Woollards Lane, Great Shelford, commencing at 1800hrs for the purposes of considering and resolving the business to be transacted as set out below

Mike Winter
Parish Clerk

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A G E N D A

1. To receive apologies for absence.
2. To receive declarations of interest.
Immediately after this item the meeting will be adjourned for up to 10 minutes during which time members of the public will be able to ask questions of the council and put forward points of view in respect of the business on the agenda.
3. Receive and approve Minutes of meeting on 7th April 2016
4. To Consider matters arising from meeting of 7th April 2016 (new information only)
5. To Review the Cemetery Safety Check
6. To Review the General condition of the Cemetery site
7. To review the General condition of the Allotment sites
8. To approve allotment tenancy agreement
9. To Agree Cemetery and Allotment Fees for the 2017/18 Financial year
10. Review of Budget v YTD Actual Costs for 2016/17 and to propose Budget for Financial year 2017/2018
11. Matters for future agenda consideration
12. Close Meeting