

GREAT SHELFORD PARISH COUNCIL

Minutes

Meeting of the Parish Council held in the Pavilion, Woollards Lane on Wednesday 21st June 2017 at 1930hrs

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1. Present: Councillors Mike Nettleton (Chair), Bridget Hodge (Vice Chair), Angela Milson, Barrie Ashurst, David Coggins, Richard Davies, Helen Harwood and Carrie Hillard.
County Councillors in attendance: Kevin Cuffley (Part only)

Four members of the public.

PCSO Chris Wiseman

Apologies Received: Councillors Malcolm Watson, Peter Fane, Stefan Harris-Wright, Simon Talbott, Charlie Nightingale (District Councillor) and Parish Clerk: Mike Winter.

Ben Shelton (District Councillor) and Roger Hickford (County Councillor) not in attendance

2. There was one declaration of interest received.
 - Councillor Mike Nettleton, Eagle Analysis Invoice on payment schedule.

The meeting was then adjourned for up to 10 minutes when members of the public were able to ask questions of the Council and put forward points of view in respect of the business on the agenda.

Questions & Answers

- Mark Taylor director of Cambridge Woodland Academy spoke about the aims of Forest Schools and asked the Parish Council if it would be willing to allow the Academy to hold sessions at the Clay Pit during the October half term. He offered to help maintain the site and contribute towards its upkeep. He recognised the parking problems and hoped to discuss possible solutions with St Johns College.
 - It was agreed that permission would be granted for a trial period to the end of 2017.
 - The Clerk and Chair to draft a memorandum of understanding.
- Mr and Mrs Smith, High Green expressed concerns about the inaccuracy of the documentation for the Traffic Restriction Order (TRO) in High Green and the lack of visitor parking.
 - The Chair of Highways agreed to meet them on site to discuss the issue.
 - A request for electronic information at bus stops would be considered by the Highways Committee.

With no further issues raised by the public attending, the meeting was reconvened at this point for the Parish Council Agenda

3. Minutes of the Parish Council meeting of 17th May 2017 contained an attendance error and were adjured for correction and signing to the next meeting
4. Consider Matters arising from meeting of 17th May 2017
None
5. Minutes of Annual Parish Meeting held on 19th April 2017 were confirmed as being an accurate record and were filed for signature by the Chair at the next APM.
6. Receive reports of Elected and Nominative Representatives
 - a) District Councillors (Not in attendance)
 - Report on LLF attendance given by Councillor Bridget Hodge.
 - District Councillor Charlie Nightingale reported by e-mail that no SCDC meeting had been held since the previous Parish Council meeting.
 - b) County Councillor Kevin Cuffley (Departed prior to report) June report circulated, main topics

- Revised council structure with two new committees in addition to Adults, Children and young people, Highways, Health and Economy and Environment; Commercial and investments and Community and Partnerships.
- Cllr Cuffley is vice chair of the latter committee which will look at how C.C.C. can work more closely with parish councils.

7. Standing Committees and Officers Reports

a. Highways Committee

Cllr Ashurst verbally reported

- L.H.I. 2016 The final design for the crossing has been approved and the disabled bay has been relocated. Work should start before the end of June.
- LHI 2017 Three quotes will be obtained for flashing signs warning of the school on Church St. The estimated cost is £9,000 of which £4,000 will be covered by a grant.
- The potholes along the centre of Church St are planned to be repaired from 16 – 18 Aug when the road will be closed.
- Copies of the residents' responses to the TRO's have been forwarded to the Parish Council by the County Council who will consider them and if the objections are held to be valid changes to the TRO will need to be made and the schemes will have to be re-advertised.
- Discussions took place about the enforcement of parking restrictions especially in Woollards Lane. A range of proposals were put forward from decriminalisation to notices on windscreens. The Chair would write to the Police and Crime Commissioner regarding the lack of enforcement by police in the village.
- Cllr Davies reported on an accident in Woollards Lane where a child had been knocked off a scooter.
- A letter has been sent asking that a tree obscuring the traffic lights at the junction of Tunwells and Woollards Lanes should be cut back.
- All above items to be discussed in further detail at the next Highways Committee meeting
- Cllr Davies requested transfer from Cemetery Committee to Highways Committee. This was agreed.

b. Planning Committee

Minutes of 1st June circulated. No additional information

c. Recreation Ground Committee

June report circulated, main topics

- Following a recommendation from Rob Mungovan, ecology officer at SCDC, sweet chestnut sleepers with stones in between will be placed at a point along the river bank to make a stable access to the river. Protective fencing has been placed over the riverside edge planting to protect it while it establishes. The top brick layer of the old changing rooms will be removed to provide a suitable depth of soil for grass planting.
- Favourable comments had been received about the improvements to the river bank and copse.

d. Cemetery and Allotments Committee

Cllr Harwood verbally reported

- All the Stonehill Rd allotments bar one are let.
- A second hand bench has been donated to replace that stolen at the cemetery.
- The brownies have replanted the Memorial Hall flower beds.

e. Finance and General Purposes Committee

No new updates

f. Neighbourhood Plan Joint Committee

No new updates

g. Playscape Liaison Officer

Eleanor McCrone verbally reported

- Progress has been made in the last month to finalise decisions around the Playscape design. PC to let Erect know imminently so that planning application can be submitted. GSP agreed to donate £12,000 to the PC towards project costs so far. Work continues in the copse, planting shrubs, receiving delivery of timber for benches, applying for South Cambs Community Chest Grant for the bridge. Fun Run – Registration is now open, insurance has been sorted, road closure application submitted, corporate sponsors confirmed, general planning and organisation on going.

- h. Police Liaison Officer
June report circulated, main topics
- Police panel meeting on 14th June.
 - The number of reports received by the parking report scheme from Gt Shelford was small. Cllr Ashurst urged residents to report parking problems on <http://tinyurl.com/SouthCambs-Parking>. The PCSO for Shelford is Julie Hajredini.
 - Reported crime was on the increase but serious crime static
 - Cambridge considered low risk for terrorism attack
 - The police had been informed about anti-social behaviour on the recreation ground and action was being taken.
- i. Social Media
No new updates
- j. Community Association
No new updates
- k. Parochial Charities & Schools
No new updates
- l. Twinning Association
No new updates
- m. Library
No new updates
- n. Local Liaison Forum, City Deal
Cllr Hodge verbally reported on the A1307 City Deal consultation regarding proposals for the section from the junction with the A11 to Addenbrookes. Schemes such as priority bus lanes, junction improvements, a bridge or underpass from the Haverhill Rd to other side of the A1307, alternative accesses from the park and ride site to Addenbrookes were assessed and scored. The scoring will determine the options to be evaluated in a final workshop in September.
- o. Pavilion Manager
June Report Circulated, no additional information
8. Confirm members of the Burial Board as the Cemetery & Allotment Committee
Proposal to confirm above for continued adjustment as Committee changes as currently no official Board exists.
Proposed: Cllr Bridget Hodge
Seconded: Cllr David Coggins
Vote: Unanimous
9. Review Parish Council Membership and any potential conflicts of interest
Chair stated that Cllrs Nightingale and Shelton had not agreed to a meeting with Chairs of Great Shelford and Stapleford to discuss their positions on both Parish Councils.
Chair stated that both Chairs were concerned about potential conflicts of interest and quoted S106 for Welch's development and Parochial Charities development as examples.
A view expressed that as members of both Parish Councils they were able to represent the views of both Parish Councils on the District Council and it was unwise to prejudice their support. Further view expressed that, as District Councillors, they should support the Parish Council irrespective of their membership of that body also as District Councillors they could still attend Parish Council meetings and represent Parish Council views at District Council.
It was confirmed that the Parish Council must be non-political and represent the views of the village.
10. Review and Approve Financial monthly accounts for payment and Note receipts
Clerk's schedule reviewed at meeting of Payments and Receipts for Month of June in Financial Year 2017 / 2018
This was accepted with 12 cheques valued at £4,139 - 73p for payment.
11. Review new external Correspondence
- The transformation team at CCC asked to attend a PC meeting to talk about the Beechwoods.

It was agreed they would attend the July meeting.

- Mike Petty Cambridgeshire Local Historian, free supply of “A Shelfords Scrapbook”
Note to be put in the Village News
- Complaint to Cricket Club from Woodlands Road resident re youngster’s activities under the parked Cricket covers?
PCSO visited to investigate
- A request had been made by residents of Woodlands Rd to remove the bench along the eastern boundary of the recreation ground as it was felt it was a focus for anti-social activity. The clerk had asked the PCSO to visit and monitor the situation. Topic referred to Recreation Committee for review.

12. Consider matters for future agenda consideration

- To look into the process necessary to proceed with the compulsory purchase of the Grange Field.

13. With all Agenda items covered the Chair closed the meeting at 2130hrs.

Reminders

- Next Parish Council Meeting, Wednesday 19th July 2017, 1930hrs at the Pavilion
- Next Scheduled Planning Executive Committee Meeting
Subject to Agenda Issue and sufficient Planning Applications
Wednesday 12th July 2017, 1830hrs at the Pavilion

Note. All the above is the official minutes of the Parish Council meeting on 21st June 2017 that have been reviewed by Parish Council with full adoption awaited at the next Parish Council meeting

Signed
Chair
Great Shelford Parish Council

Date