

GREAT SHELFORD PARISH COUNCIL

Minutes

Parish Council Finance & General Purposes Committee meeting held in the Pavilion, Woollards Lane on Wednesday 21st December 2016 at 1930hrs

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1. Present: Councillors Mike Nettleton (Chair), Bridget Hodge (Vice Chair), Malcolm Watson, Helen Harwood, and Charlie Nightingale (District Councillor),
Parish Clerk: Mike Winter
No members of the public.
Apologies Received: None
2. There were no declarations of interest received.

Public Session Notes: None
3. Minutes of the F&GP Committee meeting held on 17th August 2016 were confirmed as being an accurate record and had been previously signed.
4. Consider matters arising from meeting of 17th August 2016 (new information only): None
5. Minutes of the Parish Council meeting held on 16th November 2016 were confirmed as being an accurate record and were signed by the Chair.
6. Consider matters arising from meeting of 16th November 2016 (new information only): None
7. Consider issues related to providing open unattended access to the Pavilion Toilets
Whilst the extended use of the Pavilion facilities is an objective, security and supervised use was the dominant requirement. Open use during the next ½ term break was an objective provided volunteers for any of the local village organizations were available to take responsibility for the facility.
Chair Councillors Mike Nettleton to contact local organizations to identify if supervision could be arranged.
8. Approve successful bidder for disposal of tractor, topper and derv tank with its contents
Agenda Note Circulated with the highest bidder being Rectory Farm at £5,555 being recommended for acceptance
Proposed: Councillor Helen Harwood
Seconded: Councillor Bridget Hodge
Vote: Unanimous
9. Review and Approve Financial monthly accounts for payment and Note receipts
Clerk Mike Winter presented a schedule at meeting of Payments and Receipts for Month December in Financial Year 2016 / 2017
This was accepted with 14 cheques valued at £8,313-28p for payment
10. Review 2016 / 2017 Financial Plan
 - a) YTD Expenditure v Budget (To December 2016 accounts)
Clerk presented all YTD expenditure on all budget lines with Councillors
 - b) Forecast to end of financial year 2016/2017
Clerk indicated all forecast remaining expenditure to financial year end for Councillors providing a forecast year-end financial position.

11. Review Budget Plan for 2017/2018 and subsequent Precept recommendation for approval at Parish Council meeting on Wednesday 18th January 2017
Clerk presented the 2017/2018 requests from all committees and administration budget lines for review and debate by Councillors.
The resultant Precept proposal was recommended for approval at the Parish Council meeting on Wednesday 18th January 2017.
Proposed: Councillor Helen Harwood
Seconded: Councillor Malcolm Watson
Vote: Unanimous
Clerk requested to circulate the full detailed proposal as reviewed to all Councillors prior to the Parish Council meeting giving time to review in detail.
12. Review new external Correspondence: None
13. Consider matters for future agenda consideration
As previous Parish Council meeting
14. With all Agenda items covered the Chair closed the meeting at 2030hrs.

Signed _____ Date _____
Chair
Great Shelford Parish Council