

# GREAT SHELFORD PARISH COUNCIL

13<sup>th</sup> May 2016

All members of the Council are hereby summonsed to attend the Annual Meeting of the Parish Council to be held on Wednesday 18<sup>th</sup> May 2016 in the Sports Pavilion, Woollards Lane, Great Shelford, commencing at 7.30 pm for the purposes of resolving and considering the business to be transacted as set out below.

Mike Winter  
Clerk to the Council

## A G E N D A

1. To Receive apologies for absence.
2. To Receive declarations of interest.  
*Immediately after this item the meeting will be adjourned for up to 10 minutes when members of the public will be able to ask questions of the Council and put forward points of view in respect of the business on the agenda.*
3. To Elect the Chairman of the Council for the year 2016 – 2017
4. To Deliver of Chairman's Acceptance of Office
5. To Elect the Vice-Chairman of the Council for the year 2016 – 2017
6. To Delivery of Vice- Chairman's Acceptance of Office
7. To Appoint Chair, members to the following Committees and Officers for the year 2016 - 2017
  - a) Highways Committee
  - b) Planning Committee
  - c) Recreation Ground Committee
  - d) Cemetery and Allotments Committee
  - e) Finance and General Purposes Committee
  - f) Playscape Liaison Officer
  - g) Police Liaison Officer
  - h) Environmental Officer & Sustainable Shelford
  - i) Social Media Officer
  - j) Community Association
  - k) Twinning Association
  - l) Parochial Charites
  - m) Schools & Library
  - n) Local Liaison Forum, City Deal
  - o) Pavilion Manager
8. To Receive and confirm Minutes of the Parish Council meeting held on 18<sup>th</sup> April 2016.
9. To Consider matters arising from meeting of 18<sup>th</sup> April 2016 (new information only).
10. To Receive minutes of Annual Parish Meeting held on 20<sup>th</sup> April 2015 and to consider matters requiring future action.
11. To Receive reports of Elected and Nominative Representatives
  - a) District Councillor
  - b) County Councillor

12. To Receive reports of Standing Committees and Officers

- a) Highways Committee
- b) Planning Committee
- c) Recreation Ground Committee
- d) Cemetery and Allotments Committee
- e) Finance and General Purposes Committee
- f) Playscape Liaison Officer
- g) Police Liaison Officer
- h) Environmental Officer & Sustainable Shelford
- i) Social Media Officer
- j) Community Association
- k) Twinning Association
- l) Parochial Charities
- m) Schools & Library
- n) Local Liaison Forum, City Deal
- o) Pavilion Manager

13. To Review, Council Policies, Standing Orders and Insurance for the year 2016 – 2017

14. To Approve Public Notice for Replacement Parish Councillors in 2016

15. To Review Riverbank Status and nominate two / three Parish Councillors for the Tender Evaluation Panel

16. To Review Status of progress on potential acquisition of Grange Field

17. To Review Playground condition report and Decide on rectification future action

18. To Review and Approve Financial monthly accounts for payment and Note receipts

19. Resolution To Appoint Mr Hugh Holland as Internal Auditors for the year 2016 - 2017

20. To Review new external Correspondence

21. To Agree the Parish Council Meeting dates and location for 2016 - 2017

22. To Consider matters for future agenda consideration

23. Close Parish Council meeting