

GREAT SHELFORD PARISH COUNCIL

Minutes

Meeting of the Parish Council held in the Pavilion, Woollards Lane on Wednesday 17th January 2018 at 1930hrs

1. Present: Councillors Mike Nettleton (Chair), Bridget Hodge (Vice Chair), David Coggins, Richard Davies, Angela Milson, Simon Talbott, Barrie Ashurst, Malcolm Watson, Helen Harwood, Stefan Harris-Wright, Peter Fane, Ben Shelton, Charlie Nightingale and Parish Clerk: Mike Winter
County Councillors in attendance: Kevin Cuffley
Eleanor McCrone representing Playscape
Seven members of the public.
No Apologies Received as all Councillors present
2. There were two declarations of interest received.
Councillor Charlie Nightingale, Tim Nightingale on payment schedule
Councillor Mike Nettleton, Mobile Warden Scheme
3. Village Big Issues Presentation, January Topic
Highways. Current status, 2018 Local Highways Initiative, re-evaluation of existing assumptions
Councillor Barrie Ashurst Presented an overview of the current status on all topics as follows
 - Update on forthcoming works
 - Local Highways Initiatives
 - Refreshing Existing White Lines
 - APMs
 - Other Works in hand
 - Items on the PC Radar
 - Open discussionThe full presentation is available on the Parish Council Website at greatshelfordparishcouncil.gov.uk
4. **The meeting was then adjourned for up to 15 minutes when members of the public were able to ask questions of the Council and put forward points of view in respect of the business on the agenda or the Village Big Issues January Topic.**
Public and Councillor Questions were taken on all issues after the Presentation as agenda item 4 Questions & Answers
 - Could a disabled parking bay be provided at the new Post Office location and the proposed new Co-op location
 - This was under consideration
 - Could a road speed roundel be put on Hinton Way
 - This is planned for the current round of works at Shelford bottom.
 - The use of the SID and its stored information could be used to influence Police intervention and if necessary further SIDs and their locations could be considered
 - Could suitable bollards be installed to prevent parking on pavements
 - In specific areas this is being considered
 - What amount of parking spaces has been lost in Woollards Lane
 - One space has been lost, along with the two disabled parking spaces being relocated
 - What was being done regarding pot holes and uneven pavements
 - Parish Council can only report pot holes to the County Council as can any member of the public (a link for reporting can be found on the Parish Council website)

- County Councillor stated strict conditions apply (50mm depth) for the criteria necessary to undertake a repair
 - Jenny Morris representing the Mobile Warden Scheme requested support for the S137 Grant application as Agenda Item 9 stating lack of direct support at Chaston Road sheltered accommodation, increasing GP referrals and withdrawal of SCDC financial support was creating financial strain on the Mobile Warden Scheme.
 - District Councillor Ben Shelton agreed to investigate and advise status
 - S137 grant application would be reviewed as agenda item 9
- Jenny Morris was asked to report back to the PC before the next meeting regarding the additional workload being created by Acacia Court.

With no further issues raised by the public attending, the meeting was reconvened at this point for the Parish Council Agenda

5. Minutes of the Parish Council F&GP meeting held on 13th December 2017 were confirmed as being an accurate record and were signed by the Chair
6. Consider matters arising from meeting of 13th December 2017 (new information only)
None
7. Receive reports of Elected and Nominative Representatives
 - a) District Councillor Ben Shelton, verbally reported
 - A weather warning had been issued for the following few days. Clerk confirmed emergency contacts were on the Parish Council website
 - The Local Plan 6 week consultation started in January 2018 with adoption in March 2018
 - Waste disposal process and its disposal location clarified. Noted that 50% of black bin content was also recycled. Suggestion of a PC site visit to Waterbeach recycling centre may be useful. District Councillor Shelton to investigate potential of a presentation at the APM.
 - b) County Councillor Kevin Cuffley, verbally reported
 - Little to report this month
 - Social Care has a £3/5m deficit
 - Progress on re lining of roadways as PC plans was frustrating
 - Re organisation of local policing was to be raised at the next Police Panel Meeting, any info / suggestions would be useful
8. Standing Committees and Officers Reports
 - a. Highways Committee
Presentation covers all major updates
 - Freestones and Memorial Green power supply requires updating. Clerk to progress.
 - SID repairs in progress
 - Poor condition of white lines in various areas to be reviewed
 - b. Planning Committee
Minutes of 10th January circulated. No additional information
Village Meeting arranged for Tuesday 20th February at the Memorial Hall to discuss Co-op store relocation plans
 - c. Recreation Ground Committee
January report circulated, main topics
 - Copse and Riverbank projects progressing as planned
 - Feast Services project progressing as planned
 - d. Cemetery and Allotments Committee
Councillor Richard Davies accepted position as Chair of the Committee
New Councillor Mark Carey added to the Committee
Allotment Invoices for year to March 2018 issued
Repairs and extension to Stonehill Allotment water supply agreed as budgeted. Clerk to progress.
 - e. Finance and General Purposes Committee
Minutes of 13th December 2017 circulated

- f. Neighbourhood Plan
Councillor Peter Fane verbally reported, main topics
- Steering Group meeting on 18th January to update on all issues identified so far
 - Accounts report on minutes of 29th November 2017
 - Cambridge Acre Workshop planned
- g. Playscape Liaison Officer
Minutes of 8th January 2018 circulated and updated by Eleanor McCrone on behalf of the Playscape Group, main topics
- Donation. Playscape have made a donation of £2,500 towards the PC costs on the project
 - Reserves to be held at minimum £5,000 and maximum £10,000
- h. Police Liaison Officer
Councillor Barrie Ashurst verbally reported, main topics
Starting in May 2018 the following changes to local Policing are planned
- Further reduction of PCSOs expected
 - New enquiry office to be established
 - Teams tasked to various local issues
- i. Social Media
Assistant Clerk verbally reported, main topics
- Website
- Uploaded committee minutes and agendas as issued.
- Newsletters
- 5 sent out
 - Current mailing list size: 178
 - Ave Open Rate: 58%
 - Ave Click Rate: 31%
- Notice Boards
- New location of Kash Stores / Post Office now in use
- j. Community Association
Meeting of the Executive Committee to be held on 24th January 2018
- PC Chair, Councillor Ashurst and Clerk attending
- Asbestos Survey on Friday 19th January
- k. Parochial Charities & Schools
Mrs Alison Evans (Head teacher) is retiring at summer term 2018
- l. Twinning Association
Jumble sale raised £350
- m. Library
AGM to be held last Tuesday in January
Head of Library Services to give a talk and is very positive with no intention to close any library facility but a debate on funding the local library is on agenda
- n. Greater Cambridge Partnership (Previously LLF)
A428 forum, support has been withdrawn
- o. Pavilion
January report circulated, main topics
- New Tennis Club lease still under discussion
 - Pavilion private bookings continue to increase.
 - Further Heating repairs necessary
 - Excessive Electricity bill incurred due to GSFC not controlling visitors changing room heating.
Clerk to organise meeting with football club.
 - Extension of CCTV system and Entrance security railings postponed for further discussion
 - Floor covering failure repair quotation awaited
- p. Christmas 2017 Report
Event raised £773 towards the Playscape Project
Costs of £6,175 incurred
Lights switch on for 2018 confirmed as 30th November 2018
- q. Feast Liaison
Services supply project progressing with planned completion end March 2018
Additional features of water supply circulation, Wi-Fi facility and footpath / car park lighting included

9. Review and Approve S137 application for funding to the Mobile Warden Scheme
Having reviewed in the Public Session points raised by Jenny Morris representing the Mobile Warden Scheme an initial award was proposed in line with previous years with any additional award to be discussed at the next Parish Council meeting
Proposed; Councillor Simon Talbott
Seconded; Councillor Helen Harwood
Vote; Unanimous
10. Review Arrangements, External Communication and Format for the APM, Wednesday 18th April 2018
Councillors Bridget Hodge and Peter Fane to progress planning for the meeting and update Council at next meeting
11. Review and Approve Financial monthly accounts for payment and Note receipts
Clerk's schedule reviewed at meeting of Payments and Receipts for Month of January in Financial Year 2017 / 2018
This was accepted with 13 new and 2 previously signed cheques valued at £10,760-15p
12. Review and Approve Proposed F&GP meeting Budget and Precept Requirement for Financial Year 2018/2019
Full and open debate of the F&GP proposal took place with all expenditure items available for discussion. Some Councillors considered the increase was an unacceptable % but had no detailed proposal as to how expenditure would be reduced.
Thus 2 alternatives were put to the vote by the Chair as
 - a) To accept the £218,420 precept recommendation from the F&GP Committee
 - b) Limit the Precept to £200,000
 Vote
 - a) 10 in favour
 - b) 4 in favour
 The Precept of £218,420 for 2018/2019 was approved and Clerk instructed to progress the necessary application to SCDC
Advisory note and explanation of expenditure to be prepared for village circulation
13. Review new external Correspondence
 - Land Registry change of address confirmation received
 - Verges damaged by Contractors or Bin collection at 3 Spinney Drive, requires restoration
 - Planning Chair to review
 - Notice from UK Power Networks re Imminent Bad Weather forecast 8
 - Advice to be placed on website
14. Consider matters for future agenda consideration
 - APM planning
 - Additional S137 Grant for Mobile Warden Scheme
15. With all Agenda items covered the Chair closed the meeting at 2145hrs.
Reminders
 - Next Parish Council Meeting. Wednesday 21st February 2018, 1930hrs at the Pavilion

Signed
Chair
Great Shelford Parish Council

Date