

# GREAT SHELFORD PARISH COUNCIL

11<sup>th</sup> September 2019

All members of the Council are hereby summonsed to attend a Meeting of the Parish Council to be held on Wednesday 18<sup>th</sup> September 2019 in the Sports Pavilion, Woollards Lane, Great Shelford, commencing at 1930hrs for the purposes of resolving and considering the business to be transacted as set out below.

Mike Winter

Clerk to the Council

## A G E N D A

1. To Receive apologies for absence.
2. To Receive declarations of interest.
3. Public Session  
**The meeting will be adjourned for a period of up to 10 minutes when members of the public will be able to ask questions of the Parish Council and put forward points of view in respect of the business on the agenda.**
4. To Receive and adopt Minutes of the Parish Council F&GP meeting held on 4<sup>th</sup> September 2019.
5. To Consider matters arising from meeting of 4<sup>th</sup> September 2019 (new information only).
6. To Receive and adopt Minutes of the Parish Council meeting held on 17<sup>th</sup> July 2019.  
Note. Carried forward from F&GP meeting of 4<sup>th</sup> September 2019
7. To Consider matters arising from meeting of 17<sup>th</sup> July 2019 (new information only).
8. To Approve Chairs action on the following
  - a) Make a donation, similar as that given by other local villages, to Steve Edmondson for providing / fitting Bus Stop Flags and Timetables throughout the Village of £200 (£25 per Flag) from the Highways budget.
  - b) Make and fit a Security cover to the Water supply at new Recreation Services location. Max £350
9. To Review and Approve Financial monthly accounts for payment and Note receipts
  - a) Month of September 2019 (Financial Year 2019 – 2020)
10. To Consider and Approve Quotations as Unbudgeted Expenditure for
  - a) Replacement Doors to the Scout Hut and Memorial Hall (Range up to £12,000)
  - b) Security fencing to open store area at Side of Village man's Hut (Range £3,500 to £4,000)
  - c) Repairs to Pavilion viewing doors or replacement with sliding doors (Range £3,000 to £8,000)
11. To Review and Approve S137 application for SSYI as recommended by the F&GP Committee meeting on 4<sup>th</sup> September 2019
12. To Receive reports of Elected and Nominative Representatives
  - a. District Councillor
  - b. County Councillor
13. To Receive reports from Committees
  - a. Highways Committee
  - b. Planning Committee
  - c. Recreation Ground and Pavilion Committee
  - d. Cemetery and Allotments Committee
  - e. Finance and General Purposes Committee
14. To Receive reports from Co-ordinator Officers
  - a. Playscape
  - b. Neighbourhood Plan
  - c. Parochial Charities
  - d. Police Liaison
  - e. Community Association
  - f. Twinning Association
  - g. Library
  - h. Feast
  - i. Greater Cambridge Partnership
  - j. Scouts & Guides
  - k. Village News
  - l. SSYI Club Room
  - m. Land Acquisition
  - n. Website Admin
  - o. Schools
  - p. Church
  - q. Health Centre, Dentist, Optician & Pharmacy
15. To Reallocate a Councillor to assist with Playscape Co-ordination as previously undertaken by a resigned Councillor

16. To Review and Approve New or Updated Policy Statements
  - a) Draft proposal for a Councillor Co-Option Procedure & Policy as Reviewed by the 4<sup>th</sup> September F&GP Committee
  - b) Draft proposal for a RISK management document (Previewed at the F&GP meeting) with establishment of a Working Group for the Village issues, objective completion asap, with full and final approval at November 2019 Parish Council meeting
17. To Update Councillors on status and timescales of the two Councillor Vacancies
18. To Review a proposal that progresses a number of Parish Council topics from the fully Planning Approved Playscape Master Plan
19. To Review Safety inspection of the existing Playground and consider appropriate work prior Playscape Project development
20. To Review the Design Partnership report on Sites for Affordable Housing in Great Shelford
21. To Consider planning necessary for Christmas Village events and illuminations
22. To Review Councillor Training Programme
23. To Review new external Correspondence
24. To Consider matters for future agenda consideration
25. Close Parish Council meeting