

# GREAT SHELFORD PARISH COUNCIL

Chair: Councillor Malcolm Watson

8<sup>th</sup> April 2020

All members of the Council are hereby summonsed to attend a Remote Meeting of the Parish Council to be held on Wednesday 15<sup>th</sup> April 2020 via electronic, digital or virtual locations commencing at **1800hrs** for the purposes of resolving and considering the business to be transacted as set out below.

**Due to the Covid-19 outbreak all Parish Council meetings will be conducted remotely on line between the Councillors available.**

Mike Winter  
Clerk to the Council

## A G E N D A

1. To Receive apologies for absence.
2. To Receive declarations of interest.
3. Public Session  
**Any members of the Public who wish to view the Parish Council meeting can do so by visiting Zoom Website <https://zoom.us/join> and joining Meeting ID 110-760-155**  
  
**Additionally any members of the Public who wish to represent their views can e-mail them to [clerk@gretshelfordparishcouncil.gov.uk](mailto:clerk@gretshelfordparishcouncil.gov.uk) ideally at least 24 hours prior any meeting. Their views will be taken into account by the online meeting with a response in the minutes.**  
  
**Members of the Public can only speak during the Public session when invited to do so by the Chair and their voice will be muted during all other sections of the Parish Council meeting.**
4. To Receive and adopt Minutes of the Parish Council meeting held on 18<sup>th</sup> March 2020.
5. To Consider matters arising from meeting of 18<sup>th</sup> March 2020 (new information only).
6. To Review and Approve Financial monthly accounts for payment and Note receipts
  - a) Month of March 2020, balance from 19<sup>th</sup> March meeting to 31<sup>st</sup> March (Financial Year 2019 – 2020)
  - b) Month of April 2020 (Financial Year 2020 – 2021)
7. To Consider and Approve Quotations or Fees as Un-Budgeted Expenditure in 2020/21 for
  - a) CAPALC Membership Fee Increase (From £689 to £793 per year)
  - b) Repairs to the Verges at multiple locations & Recreation Ground (Range £1,500 to £2,000)
8. To Receive reports of Elected and Nominative Representatives
  - a. District Councillor
  - b. County Councillor
9. To Receive reports from Committees
  - a. Highways Committee
  - b. Planning Committee
  - c. Recreation Ground and Pavilion Committee
  - d. Cemetery and Allotments Committee
  - e. Finance and General Purposes Committee
10. To Receive reports from Co-ordinator Officers
  - a. Playscape
  - b. Neighbourhood Plan
  - c. Parochial Charities
  - d. Police Liaison
  - e. Community Association
  - f. Twinning Association
  - g. Library
  - h. Feast
  - i. Greater Cambridge Partnership
  - j. Scouts & Guides
  - k. Village News
  - l. SSSI Club Room
  - m. Land Acquisition
  - n. Website Admin
  - o. Schools
  - p. Church
  - q. Health Centre, Dentist, Optician & Pharmacy
11. To Update planning for the 2020 Village APM on Wednesday 22<sup>nd</sup> April 2020
12. To Update event planning for VE Day (Friday 8<sup>th</sup> May 2020)
13. To Review Parish Council Log of ASB with Response and Actions necessary
14. To Update progress of the RISK Working Group on the Village issues, with full and final approval of the Parish Council

15. To Update status of the Ball protection netting used during the previous Cricket Season and agree Parish Council position with the necessary action plan
16. To Update progress on web based lease provider as an objective test for the new SSYI lease and Future Policy on Legal Services and Subsequent Lease or Agreement Documents
17. To Consider actions necessary for improving or removing the current Riverbank Access points
18. To Review any Proposals for the 2020/21 LHI scheme submission
19. To Consider any action necessary in connection with Coronavirus Issues and advice from CAPALC, NALC and SLCC.
20. To Consider Staff status under the Governments furlough scheme for members of staff and potential reclaim a proportion of their salaries
21. To Update progress on replacement Clerk, Assistant Clerk, Responsible Financial Officer
22. To Review new relevant external Correspondence
23. To Consider matters for future agenda consideration
24. Parish Council Reminders
25. Close Parish Council meeting