

GREAT SHELFORD PARISH COUNCIL

11th May 2017

All members of the Council are hereby summonsed to attend the Annual Meeting of the Parish Council to be held on Wednesday 17th May 2017 in the Sports Pavilion, Woollards Lane, Great Shelford, commencing at 7.30 pm for the purposes of resolving and considering the business to be transacted as set out below.

Mike Winter
Clerk to the Council

A G E N D A

1. To Receive apologies for absence.
2. To Receive declarations of interest.
Immediately after this item the meeting will be adjourned for up to 10 minutes when members of the public will be able to ask questions of the Council and put forward points of view in respect of the business on the agenda.
3. To Elect the Chairman of the Council for the year 2017 – 2018
4. To Deliver of Chairman's Acceptance of Office
5. To Elect the Vice-Chairman of the Council for the year 2017 – 2018
6. To Delivery of Vice- Chairman's Acceptance of Office
7. To Appoint Chair, members to the following Committees and Officers for the year 2017 – 2018
 - a. Highways Committee
 - b. Planning Committee
 - c. Recreation Ground Committee
 - d. Cemetery and Allotments Committee
 - e. Finance and General Purposes Committee
 - f. Neighbourhood Plan Joint Committee
 - g. Playscape Liaison Officer
 - h. Police Liaison Officer
 - i) Social Media Officer
 - j) Community Association
 - k) Parochial Charites & Schools
 - l) Twinning Association
 - m) Library
 - n) Local Liaison Forum, City Deal
 - o) Pavilion Manager
8. To Receive and confirm Minutes of the Parish Council meeting held on 10th April 2017.
9. To Consider matters arising from meeting of 10th April 2017 (new information only).
10. To Receive minutes of Annual Parish Meeting held on 19th April 2017 and to consider matters requiring future action.
11. To Receive reports of Elected and Nominative Representatives
 - a) District Councillor
 - b) County Councillor
12. To Receive reports of Standing Committees and Officers
 - a. Highways Committee
 - b. Planning Committee
 - c. Recreation Ground Committee
 - d. Cemetery and Allotments Committee
 - e. Finance and General Purposes Committee
 - f. Neighbourhood Plan Joint Committee
 - g. Playscape Liaison Officer
 - h. Police Liaison Officer
 - i) Social Media Officer
 - j) Community Association
 - k) Parochial Charites & Schools
 - l) Twinning Association
 - m) Library
 - n) Local Liaison Forum, City Deal
 - o) Pavilion Manager
13. To Review APM activities and considerations for APM 2018
14. To Review, Council Policies, Standing Orders and Insurance for the year 2017 – 2018
15. To Review Applications for the vacant Replacement Parish Councillor in 2017

16. To Review and Approve Financial monthly accounts for payment and Note receipts
17. Resolution To Appoint Mr Hugh Holland as Internal Auditors for the year 2017 - 2018
18. To Review Planning arrangements for Village activities at Christmas 2017
19. To Review new external Correspondence
20. To Agree the Parish Council Meeting dates and location for 2017 - 2018
21. To Consider matters for future agenda consideration
22. Close Parish Council meeting