

**GREAT SHELFORD PARISH COUNCIL**  
**Planning Executive Committee**

**Chair Councillor Barbara Kettel**

**24<sup>th</sup> February 2021**

All members of the Planning Committee are hereby summonsed to attend a Meeting of the Planning Executive Committee to be held on **Wednesday 3<sup>rd</sup> March 2021** via electronic, digital or virtual locations commencing at **17.15hrs** for the purposes of considering and resolving the business to be transacted as set out below

**Due to the Covid-19 outbreak all Parish Council meetings will be conducted remotely on line between the Councillors available.**

**Mike Winter**  
**Parish Clerk**

**A G E N D A**

1. To receive and accept apologies for absence.
2. To receive declarations of interest.
3. **Public Session**  
The meeting will be further adjourned for a period of up to 10 minutes when members of the public will be able to ask questions of the Parish Council and put forward points of view in respect of the business on the agenda.

Any members of the Public who wish to view or speak at the Parish Council meeting can do so by visiting Zoom Website <https://zoom.us/join> and joining Meeting ID: 84843641150.

Additionally, any members of the Public who wish to represent their views can e-mail them to [clerk@greatshelfordparishcouncil.gov.uk](mailto:clerk@greatshelfordparishcouncil.gov.uk) ideally at least 24 hours prior any meeting. Their views will be taken into account by the online meeting with a response in the minutes.

Members of the Public can only speak during the Public session when invited to do so by the Chair and their voice will be muted during all other sections of the Parish Council meeting.

4. To Receive and approve Minutes of Meeting on 17<sup>th</sup> February 2021.
5. To Consider matters arising from meeting of 17<sup>th</sup> February 2021 (new information only).
6. **To Consider current new applications:**
  - **20/04689/CONDA.** Mrs Hazel Bickle. 24 Church Street. Submission of details required by condition 4 (Glazing Details) of listed building consent 20/04689/LBC.
  - **21/00106/HFUL.** Mr J Smith. 29 Coppice Avenue. Single storey garage attached to existing annexe at front of building, re-roofing, windows and cladding of annexe and new sliding front gates.
  - **21/00261/HFUL (Revision).** Mr & Mrs Martin Atkins. Beeston Buristead. Alterations, front and side extension, replacement of existing tiled roof finish with slate finish, apply timber boarding finish to garage, change windows and doors
  - **21/00326/S73.** Mrs Susan Gathercole. Cranmer Lodge Kings Mill Lane. S73 application to vary condition 2 (Approved plans) of planning permission **S/3813/19/FL** (Two storey front and side extension with single storey rear extension) to allow alterations to side elevation window

- **21/00362/HFUL.** Mr & Mrs Arter. 13 Woodlands Road. Refurbishment and part extension to coach house to form annex
- **21/00376/CL2PD.** Mr & Ms FLETCHER + ELKINS. 39 Stonehill Road. Certificate of lawfulness under S192 for a proposed loft conversion - hip to gable to the rear of the property with a box dormer

#### 7. To Consider new tree applications:

- **21/0114/TTPO.** Mr D Larkin. Nine Wells Lodge Granhams Road. TPO 0029 (2002) G3: Beech (T1) - Cut back the South-West facing branches (overhanging the front garden) by up to 3m, cut back the West to North-West facing branches (on the house side) by up to 2m. (This is to improve crown balance and allow more light into the house.) Beech (T2) - cut back the longest branch on the North-West side, which overhangs the back garden, by up to 2m. (To improve crown shape.) (AMENDED)
- **21/0180/TTCA.** 13 Woodlands Road. T1 - Yew - fell because of obstruction to vehicles entering and exiting the Applicant's property and due to establishment of new driveway. T2 - Red Horse Chestnut - reduce crown by 3 metres due to excessive shading and reduce weight from crown. T3 - London Plain - crown lift by 5 metres and cut overhanging branches back by 3 metres due to close proximity to house and garage. G1 - Group consisting of 1 Beech, 2 Horse Chestnuts and 2 Limes in neighbouring garden - Crown lift to 5 metres on Applicant's side only and cut back over extended limbs on Applicant's side only by 3 metres to improve light into Applicant's garden and new flowerbed. G2 - Group consisting of 4 Willows on river bank - repollard to previous growth points. G3 - Group consisting of 3 Sycamores - Crown lift by 5 metres. T4 - Conifer - remove small skinny conifer next to large conifer due to lack of space to grow for larger conifer. T5 - Ash - fell to ground level as half of the tree is dead. T6 - Maple - crown lift by 5 metres. T7 - Magnolia - fell to ground level due to close proximity to Applicant's new extension and patio.
- **21/0184/TTPO.** Mr Beasant. 34 Church Street. TPO 0028 (2002) G1: T2 Sycamore to crown reduce by 2m (due to uneven profile and gaps forming in the crown).
- **21/0185/TTCA.** The Grange 13 Church Street. H1 & H2 - Taxus baccata (Yew) T1 Prunus cerasifera (Cherry Plum) - over mature and lost limb through decay. Remove all to just above ground level.

#### 8. Applications determined since 17<sup>th</sup> February 2021:

##### 8a. Approved:

- **20/04978/FUL.** Shelford Day Nursery. 3 High Green. Change of use of former bank and car park (A2) to children's day nursery (D1), external changes and provision of four off-site cycle racks (resubmission of **20/03368/FUL**).

##### 8b. Refused:

None

#### 9. External correspondence:

- **Greater Cambridge Shared Planning** - Summary of planning applications week commencing 07/02/2021 and 14/02/2021.
- **Greater Cambridge Shared Planning** - Applications going to Planning committee on 19/02/2021.
- **Uttlesford District Council** - Local Plan consultation Theme 6: Biodiversity.
- **Uttlesford District Council** - Notification of Saffron Walden Neighbourhood Development Plan Submission Consultation.

#### 10. To note matters for future consideration:

#### 11. Close Meeting