

# GREAT SHELFORD PARISH COUNCIL

Chair: Councillor Malcolm Watson

10<sup>th</sup> June 2021

All members of the Council are hereby summonsed to attend a Remote Meeting of the Parish Council to be held on Wednesday 16<sup>th</sup> June 2021 via electronic, digital or virtual locations commencing at **1830hrs** for the purposes of resolving and considering the business to be transacted as set out below.

**Due to the Covid-19 outbreak all Parish Council meetings will be conducted remotely on line between the Councillors available.**

Mike Winter  
Clerk to the Council

## A G E N D A

1. To Receive apologies for absence.
2. To Receive declarations of interest.
3. Public Session  
**The meeting will be adjourned for a period of up to 10 minutes when members of the public will be able to ask questions of the Parish Council and put forward points of view in respect of the business on the agenda.**  
**Any members of the Public who wish to view or speak at the Parish Council meeting can do so by visiting Zoom Website <https://zoom.us/join> and joining Meeting ID 87981229938**  
**Additionally any members of the Public who wish to represent their views can e-mail them to [clerk@greatshelfordparishcouncil.gov.uk](mailto:clerk@greatshelfordparishcouncil.gov.uk) ideally at least 24 hours prior any meeting. Their views will be taken into account by the online meeting with a response in the minutes.**  
**Members of the Public can only speak during the Public session when invited to do so by the Chair and their voice will be muted during all other sections of the Parish Council meeting.**
4. To Receive and adopt Minutes of the Parish Council meeting held on 19<sup>th</sup> May 2021
5. To Consider matters arising from meeting of 19<sup>th</sup> May 2021 (new information only).
6. To Review and Approve Financial monthly accounts for payment and Note receipts
  - a) Month of June 2021 (Financial Year 2021 – 2022)
7. To Review and Approve the AGAR (Audit and General Accounting Regulations) for financial year 2020 / 2021 in the following order
  - a) Annual Governance Statement
  - b) Annual Accounting Statements
  - c) Chair signing of AGAR documents after the remote meeting
8. To Agree appointment of Mr Hugh Holland as Internal Auditor for the financial year 2021 – 2022
9. To Reconsider the Planning Committee Meeting dates for 2021 – 2022
10. Receive reports of Elected and Nominative Representatives
  - a. District Councillor
  - b. County Councillor
11. To Receive reports from Committees
  - c. Highways Committee
  - d. Recreation Ground and Pavilion Committee
  - e. Finance and General Purposes Committee
  - b. Planning Committee
  - d. Cemetery and Allotments Committee
12. To Receive reports from Co-ordinator Officers
  - a. Playscape
  - d. Police Liaison
  - g. Library
  - j. Scouts & Guides
  - m. Land Acquisition
  - p. Church
  - b. Neighbourhood Plan
  - e. Community Association
  - h. Feast
  - k. Village News
  - n. Website Admin
  - q. Health Centre, Dentist, Optician & Pharmacy
  - c. Parochial Charities
  - f. Twinning Association
  - i. Greater Cambridge Partnership
  - l. SSYI Club Room
  - o. Schools

13. To Update Status on the Three External Infrastructure Projects that have an impact on Great Shelford
  - a. East West Rail
  - b. Cambridge South Station
  - c. Guided Bus
14. To Review Progress of the Transport Infrastructure Working Group
15. To Review Status on the 2020/21 LHI scheme submission
16. To Review Public Access to WiFi (CambWiFi system)
17. To Review Progress for Improving GSPC Website and other Public Communication methods
18. To Review Progress on Private Street Lighting and status of outstanding Eon account from November 2019
19. To Review Parish Council Log of ASB with Response and Actions necessary
20. To Update progress of the RISK Working Group on the Village issues, with full and final approval of the Parish Council (Working Group Update)
21. To Update status of the Ball protection netting used during the previous Cricket Season and agree Parish Council position with the necessary action plan
22. To Review Updates on the Cambridge Biomedical Campus – GCP proposals
23. To Review any action necessary in connection with Coronavirus Issues and advice from CAPALC, NALC and SLCC.
24. To Review progress on Assets of Community Value (ACV) Working Group Update
25. To Consider Process for planning of the Village Open Meeting on Wednesday 23<sup>rd</sup> June 2021
26. To Review request from Planning Committee on Response to Cambridge Biomedical Campus presentation
27. To consider and agree the purchase of Accounts Software
28. To consider and agree the facility of a telephone for the new Clerk
29. To consider and approve adding the new clerk to all accounts as main point of contact
30. To Review new relevant external Correspondence
31. To Consider matters for future agenda consideration
32. Reserved Matters

**Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters.**
33. Parish Council Reminders
34. Close Parish Council meeting